

**LAGRAND TOWNSHIP  
TOWNBOARD MEETING  
JULY 18, 2016**

The Meeting was called to order at 4:30 pm, Monday, July 18, 2016, by Chairperson, Gerhard Thoennes. MEMBERS PRESENT: Richard Bromley, Steve Schmidt, Gerhard Thoennes, Supervisors. Kelly Beilke, Clerk. Paulynn Terhark, Treasurer. Taylor Gillespie, Maintenance.

Pledge of Allegiance was called.

MOTION BY SCHMIDT TO APPROVE THE MINUTES FROM JULY 1, 2016 TOWNBOARD MEETING AS PRESENTED. SECONDED BY BROMLEY. MOTION CARRIED AND APPROVED. 3-0.

MOTION BY SCHMIDT TO APPROVE THE MINUTES FROM THE JULY 12, 2016 PLANNING & ZONING MEETING AS PRESENTED. SECONDED BY BROMLEY. MOTION CARRIED AND APPROVED. 3-0.

MOTION BY SCHMIDT TO APPROVE THE AGENDA FOR JULY 18, 2016 MEETING AS AMENDED. SECONDED BY BROMLEY. MOTION CARRIED AND APPROVED. 3-0.

**TREASURER'S REPORT:**

MOTION BY BROMLEY TO APPROVE THE TREASURER'S REPORT AS PRESENTED. SECONDED BY SCHMIDT. MOTION CARRIED AND APPROVED. 3-0.

**MEETING DATES:**

JULY 26, 2016/6:05 & 6:15 PM/Planning & Zoning Meeting/Douglas County Courthouse.  
AUGUST 1, 2016/4:30 PM/LaGrand Town Board Meeting/LaGrand Town Hall.  
AUGUST 15, 2016/4:30 PM/LaGrand Town Board Meeting/LaGrand Town Hall.  
AUGUST 15, 2016/7:00 PM/MAT District 9 Meeting/Glyndon High School.  
SEPTEMBER 6, 2016/4:30 PM/LaGrand Town Board Meeting/LaGrand Town Hall.

**PLANNING & ZONING:**

7/26/16 6:05 PM: Hearing on the application of Michael & Heather Pfeffer for a variance to allow an existing deck 93 feet from the centerline of a rural county road on Lot 6, Block 1, Floding Island Estates Ex. .057 Ac\*ALASD. Section 15 (LaGrand Township) Zoning RS(GDS) Lake Brophy and RS(NES, Class B) Lake Lottie (aka Taylor).

7/26/16 6:15 PM: hearing on the Preliminary Plat of Pfeffer Back Acres on Lot 6, Block 1, Floding Island Estates Ex. .057 Ac\*ALASD. Section 15 (LaGrand Township) Zoning RS(GDS) Lake Brophy and RS(NES, Class B) Lake Lottie (aka Taylor). Owner: Michael & Heather Pfeffer.

**CORRESPONDENCE:**

Received letter from City of Garfield that the Wellhead Protection Plan for the City of Garfield has been approved by the Minnesota Department of Health on June 24, 2016.

Received copy of the approved contract with Douglas County for Assessment of all Real and Personal Property Parcels in the Township of LaGrand for 2017-2020.

**DISBURSEMENTS:**

MOTION BY SCHMIDT TO APPROVE THE NET PAY ACCOUNT DISTRIBUTION REPORT AND CLAIMS #23139 - 23167 CLAIMS LIST FOR APPROVAL AS PRESENTED. SECONDED BY BROMLEY. MOTION CARRIED AND APPROVED. 3-0.

**CITIZEN CONCERN:**

Tom Broten, 1499 West Latoka Drive, has concerns of speed on West Latoka Drive and asked if speed limit signs could be placed on West Latoka Drive and Latoka Lane. Broten stated he has called Douglas County Sheriff and has not gotten anywhere. Township maintenance went and viewed and there is several speed limit signs and advisory speed limit signs on West Latoka Drive and Latoka Lane. Board will not be placing any additional signs.

**NEW BUSINESS:**

Craig Hamilton, Spirit Cove Lodge, LLC came before the board Thanking the board for implementing the Local Lodging Tax in LaGrand Township. Hamilton is seeing more traffic for his business already since implementing the Lodging Tax in LaGrand Township. Hamilton thanked the clerk for getting the paperwork out to Lodges/Resorts right away. Hamilton stated that the instructions and forms are very easy to understand.

Dave Robley, Douglas County Engineer came before the Town Board to discuss CSAH 90 & CSAH 91 and Brophy Landing Road. The county is proposing that LaGrand Township take over the road maintenance of CSAH 90 & CSAH 91 and that Douglas County take over the road maintenance of Brophy Landing which goes to the County Park on Lake Brophy. MOTION BY BROMLEY TO APPROVE THE MEMORANDUM AGREEMENT FOR TAKING OVER CSAH 90 & CSAH 91 SECONDED BY SCHMIDT. MOTION CARRIED AND APPROVED. 3-0. Township also requested Town Hall signs to be placed on CSAH 82 by Town Hall Road and CSAH 40 by 10<sup>th</sup> Avenue so it is easier for residents to find

MOTION BY SCHMIDT TO CHANGE THE SEPTEMBER 5, 2016 TOWN BOARD MEETING TO SEPTEMBER 6, 2016 AT 4:30 PM DUE TO LEGAL HOLIDAY. SECONDED BY BROMLEY. MOTION CARRIED AND APPROVED. 3-0.

Gillespie discussed with Town Board a New updated policy for private and public driveway approaches to LaGrand Township Roads. MOTION BY BROMLEY TO ADOPT RESOLUTION #11-2016 GOVERNING PRIVATE AND PUBLIC DRIVEWAY APPROACHES TO LAGRAND TOWNSHIP ROADS. SECONDED BY SCHMIDT. MOTION CARRIED AND APPROVED. 3-0.

Gillespie discussed with Town Board a new updated policy for mail box placement in LaGrand Township right-of-way. MOTION BY BROMLEY TO ADOPT RESOLUTION #12-2016 GOVERNING MAIL BOX PLACEMENT IN LAGRAND TOWNSHIP RIGHT-OF-WAY. SECONDED BY SCHMIDT. MOTION CARRIED AND APPROVED. 3-0.

**OLD BUSINESS:**

Clerk gave update on the Weed inspections in the Township. There has been 8 letters sent and 9 calls for noxious weeds and over 40 parcels inspected that had noxious weeds. Most residents have either mowed or sprayed.

Board reviewed the Explore Alexandria Draft Joint Powers Agreement. Board saw no changes to made to draft and would approve the final copy once it is available.

Clerk discussed the e-mail from James Feist, Executive Director of Explore Alexandria regarding the Ex-Officio Members of Explore Alexandria. Board feels that City of Alexandria, Miltona Township and LaGrand Township should all be equals on the board as either voting or non-voting members. Board discussed the size of the Explore Alexandria Board and would recommend that all the government entities remain ex-officio. MOTION BY SCHMIDT THAT LAGRAND TOWNSHIP, MILTONA TOWNSHIP AND CITY OF ALEXANDRIA BE EX-OFFICIO MEMBERS OF THE EXPLORE ALEXANDRIA SECONDED BY BROMLEY. MOTION CARRIED AND APPROVED. 3-0. Board would like to have Explore Alexandria send a copy of the Agenda and minutes every month so they are kept up to date.

**BOARD REPORTS:**

ALASD/SERVICE REGION BOARD: Schmidt reported.

LAKES AREA RECREATION BOARD: No report.

LAEDA: Thoennes reported.

FLOOD BOARD: No report.

**MAINTENANCE REPORT:**

Been Blading, hauling gravel.

Working on getting quotes on replacement of 2003 Sterling Truck.

CSI should finish shouldering this week.

Cleaned in shop & Town Hall

Mowed weeds in various locations.

Fixed shoulder blow out on Centennial Lane

Mounted shoulder machine on International Truck

Equipment maintenance

Been doing weed inspections

Installed new mail box and swing away post at Town Hall

Replaced sand point well at Latoka Beach House

DPCW raised the manhole on West Lake Cowdry Road

Cleaned up brush after recent storms

Worked on updating maintenance policies

MOTION BY SCHMIDT TO ADJOURN THE TOWNBOARD MEETING AT 5:22 PM. SECONDED BY BROMLEY. MOTION CARRIED AND APPROVED. 3-0

Clerk,

Kelly A. Beilke

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Chairperson